



REQUISITE DOCUMENTS FOR INVITATION VISA FOR THE PARTICIPATION IN CONFERENCES / CONGRESS / SPORT COMPETITIONS / SPECIAL PUBLIC EVENTS ONLY

1. Application form duly filled in block capitals. Application must be signed and dated in front of the staff at the "Italy Visa Application Centre". You can download the visa application form from this web site.
2. One recent colour passportsize photograph (white background preferably)
3. Passport valid for at least 9 months from the date of departure for Italy plus clear photocopy of passport's ID page and of ALL Visas previously obtained (if any) and passport must have a both side blank page.
4. Covering letter from the employer, detailing the professional status of the applicant and the purpose of the visit, which for this type of visa has to be a "public" one
5. Invitation letter – written in Italian faxed directly to the Consulate General of Italy by the Italian Public Agency, Institution, public or private (but reputed) Organization, outlining the special event (at political or cultural/scientific level) and clearly specifying that all the costs related to the stay will be born by the inviting party
6. Proof of adequate financial means: a) Company's bank statement covering the last six months; b) bank statement (personal account) covering the last six months; c) pay slips covering the last six months (if applicable)
7. Overseas Medical Insurance with minimum coverage of Euro 30,000 (including a repatriation flight if required) issued by one of the accredited Insurance companies. You can download the list of accredited insurance companies from the section "Online with the user" of this web site.
8. Flight booking
9. Hotel booking or proof of hospitality offered by Italian organizers

In the case of invitation to take part to a sport competition, documents listed at points 4, 5 and 9 would be the following:

4. Covering letter from the Nigerian Sport Federation listing the names of all the visa applicants, detailing purpose of trip, duration of stay and outlining travel itinerary.
5. Invitation letter from the Italian Sport Organization, which is organizing the sport competition, listing all the names of visa applicants, duration of stay, covering of the costs etc., attested by CONI (Italian National Olympic Committee). Letter is to be faxed directly to the Consulate General of Italy as well as the Nigerian Sport Federation. The authorization of CONI is MANDATORY.
9. Hotel Reservation or proof of hospitality offered by Italian Sport Federation

PLEASE NOTE:

- Additional documents may be required in certain cases.
- All the documents listed in points 6, 7, 8, and 9 should be provided in original and copy. Original documents (except bank statements) will be returned to applicants while copies will be kept with the visa application.