



*Consulate General of Italy, Lagos*

**REQUISITE DOCUMENTS FOR TOURIST VISA** (first time travellers)

1. Application form duly filled in block capitals. Application must be signed and dated in front of the staff at the "Italy Visa Application Centre". The visa application form can be downloaded from this web site.
2. One recent colour passport-size photograph (white background preferably)
3. Passport valid for at least 9 months from the date of departure for Italy plus clear photocopy of passport's ID Page and passport must have at least a both side blank page.
4. Letter from the applicant's employer stating: a) Professional status of applicant; b) period of leave
5. Employment agreement/letter of employment
6. Proof of adequate financial means: a) Personal account bank statement covering the last six months; b) pay slips covering the last six months. In the case the applicant cannot provide evidence of personal income, a bank guarantee ("fidejussione bancaria") established by the sponsor in Italy should be submitted
7. a) Hotel booking or b) letter of invitation (sponsorship letter) from the sponsor in Italy. In this second case, following documents should be submitted: copy of the identity card or passport of sponsor plus copy of Stay Permit (Permesso o carta di soggiorno) if the sponsor is a foreigner). The model of this letter of invitation can be downloaded from this web site.
8. Flight booking
9. Overseas Medical Insurance with minimum coverage of Euro 30,000 (including a repatriation flight if required) issued by one of the accredited Insurance companies. The list of accredited insurance companies can be downloaded from this web site.
10. In case of children (application to be signed by both parents) following documents should be provided: a) marriage certificate of the parents or Sworn Affidavit; b) birth certificate of the child; c) If the child is travelling with one of the two parents: Sworn Affidavit of consent from other parent of the child, issued by a High Court with a passport photo of the parent and copy of his/her passport

**PLEASE NOTE:**

- Additional documents may be required in certain cases.
- Documents listed in point 5, 6, 7, 8, 9 and 10 should be provided in original and copy. Original documents (except those at point 10c) will be returned to applicants while copies will be kept with the visa application.